



# Invitation to Tender

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*The North East Inner City Initiative (NEIC) invites tenders from suitably qualified and experienced organisations/consultants to undertake the design and development of a services network map and integrated delivery framework in relation to child and youth services in the area of Dublin's North East Inner City, with a view to maximising alignment and synergies in service provision in the community.*

## 1. Background and Context

In July 2016, the Government launched a major initiative for the Dublin North East Inner City to oversee the long-term social and economic regeneration of the area. To support the work of the Ministerial Taskforce, Mr Kieran Mulvey was appointed to engage with the local community groups, representatives and other interests, and to report back with specific recommendations. The Mulvey Report recommended a number of actions and new structures to lead this work.

The North East Inner City Programme Implementation Board was established in June 2017. Led by an independent chair, Michael Stone, the Board comprises the key Government departments and agencies that have statutory responsibility for delivery of key services and accountability for the expenditure of funds related to priority areas in the North East Inner City project. The Programme Implementation Board also includes community stakeholder representation.

The Programme Implementation Board has established four working sub groups reflecting the four priority areas under which sit a range of key time bound actions. Each group is chaired by a member of the Programme Implementation Board and comprises key stakeholders from across the statutory, commercial, community and voluntary sectors and have been assigned the relevant actions from the Mulvey Report. Sub Group 3 is titled 'Integrating Social Services in the NEIC' and is leading the management of the tendering process for the **design and development of a services network map and integrated delivery framework in the North East Inner City.**

The Mulvey Report sets out in actions **1.10 & 3.7** the requirement for "*an integrated approach to youth related services to ensure an appropriate spread of the right services creating synergies and avoiding overlap and unintended competition*". It describes that this action will entail "*a mapping of current service provision under various youth programmes, Tusla, education, welfare and school completion programmes; Garda youth diversion and youth probation programmes with a view to maximising alignment, exploring opportunities for greater synergies; and giving clarity to target cohorts; intended outcomes; emerging gaps in provision.*"

## **2. Specification of Task**

Tenders are invited for the design and development of a services network map and integrated delivery framework for the full span of child and youth provision.

### **2.1 Definition and scope**

This work will focus on child and youth provision within the geographical boundaries of the NEIC, however regard may be had to services which are in very close proximity to the NEIC area and which have significant numbers of children and young people from the NEIC area accessing such service provision.

The term child and youth provision in this regard should be taken to mean the range of child and youth specific services spanning the community, voluntary and statutory sectors. It is acknowledged that this may involve a significant range of provision, therefore it will be necessary to ensure an appropriate categorisation of provision according to a range of features, such as theme, target group, outcome area etc.

It is important to note that significant mapping and inventory collection exercises have already been carried out in the past by a range of agencies and structures. These will be made available to the successful organisation/individuals prior to commencement of this work. However, this piece of work represents the first comprehensive research across all child and youth services in Dublin's North East Inner City.

### **2.2 Key actions and outputs**

The design and development of a services network map and integrated delivery framework should include the following:

- I. Succinct context regarding policy and funding provision.
- II. Overview of specific services – theme, activities, interventions, target age-group, activities, geographical span, outreach capabilities, staffing, opening hours, accessibility, funding, roles and responsibilities related to specific government policy etc.
- III. Propose and outline a plan for integrated (and where relevant staggered) service provision, referral processes, full area coverage, enhanced opening and access, shared approaches to training and staff development and youth participation, to achieve a quality area based standard of design and delivery for the specific target groups.
- IV. Presentation of the aforementioned in an accessible user-friendly and creative way, including services represented geographically, by theme, target group etc.

It is envisaged that the final product will have clear utility as a source and resource of information, activities, alignments and referral processes, outlining the services and service responses focused on end user needs. On completion all final data gathered must also be provided in a freely accessible format to the client.

## 2.3 Key information sources and required processes to be considered

The design and development of a services network map and integrated delivery framework will include documentary reviews of existing mapping/inventories relating to the NEIC, area/structure plans and specific service plans. It should also include relevant policy context and current initiatives in place or forthcoming and an account of the specific funding scheme provision by respective departments and agencies which support service provision in the NEIC. This should have as its parameters the 5 National Outcomes for Children and Young People and the Transformational Goals under *Better Outcomes, Brighter Futures: The National Policy Framework for Children and Young People 2014 – 2020*.

It should also be noted that the successful Tenderer will also be required to coordinate a series of collaborative workshops with key services providers and stakeholders in the NEIC as part of a process of clarifying service offerings, identifying gaps, cultivating synergies and consultation on key emerging issues.

This project will also involve regular reporting to and engagement with a Research Advisory Group made up of representatives from the NEIC Sub Group 3: Integrating Social Services.

Members of the North East Inner City Sub Group 3 will oversee this project, and will work closely with the successful tender holder. Successful candidates will be required to report to a steering group at regular intervals during the project. A draft final Integrated Services Framework and associated report will be presented to the Sub Group for their consideration by late March.

This research contract has a maximum budget of €24,000 to include all costs such as administration costs, expenses incurred and VAT.

### Requirements for Submission:

Please submit your tender application, by 1pm on Wednesday, 21st February 2018 and include:

- An overview of your organisation/consultancy with specific regard to research and development.
- Outline of work on similar projects and links to same.
- Profile of research personnel to be involved in the project.
- Clear understanding of the requirements of this project and demonstrate ability to deliver on same.
- Outline of the methodology and approach to the research, including consultation / engagement with stakeholders.
- Timeline for completion.
- A breakdown of total cost, inclusive of VAT, in Euro. VAT should be shown separately.
- Tax clearance certificate
- Confirmation that the quotation holds good for 90 days, after the closing date for receipt of quotations.
- Contact details of two recent professional referees who can be contacted.

## Criteria and Assessment:

Each tender application will be assessed on the following:

- Experience: Proven experience in research in youth and/or community settings and demonstrable experience of information gathering, consultative working, strategic and operational planning and sectoral resource development; proven experience in GIS and data analysis; knowledge and experience of child and youth services in Dublin's North East Inner City desirable but not essential.
- Methodology: Demonstrated knowledge and understanding of the tender brief; the quality of the methodology design and approach to the research; Demonstration of evidence of competence to complete the work in agreed timeframe.
- Cost: breakdown of costs; value for money.

## Applications

Tenders should be submitted to Clodhna Mahony, Children and Young People's Services Committee (CYPSC) Coordinator for Dublin City North via email: [Clodhna.mahony@tusla.ie](mailto:Clodhna.mahony@tusla.ie) , by 1pm on **Wednesday, 21st February 2018**.

*Late submissions will not be accepted. The NEIC Sub Group may contact referees throughout the assessment process; and applicants may be contacted for further discussion or clarification on their submission.*

## Enquiries to:

Clodhna Mahony, CYPSC Coordinator, Dublin City North

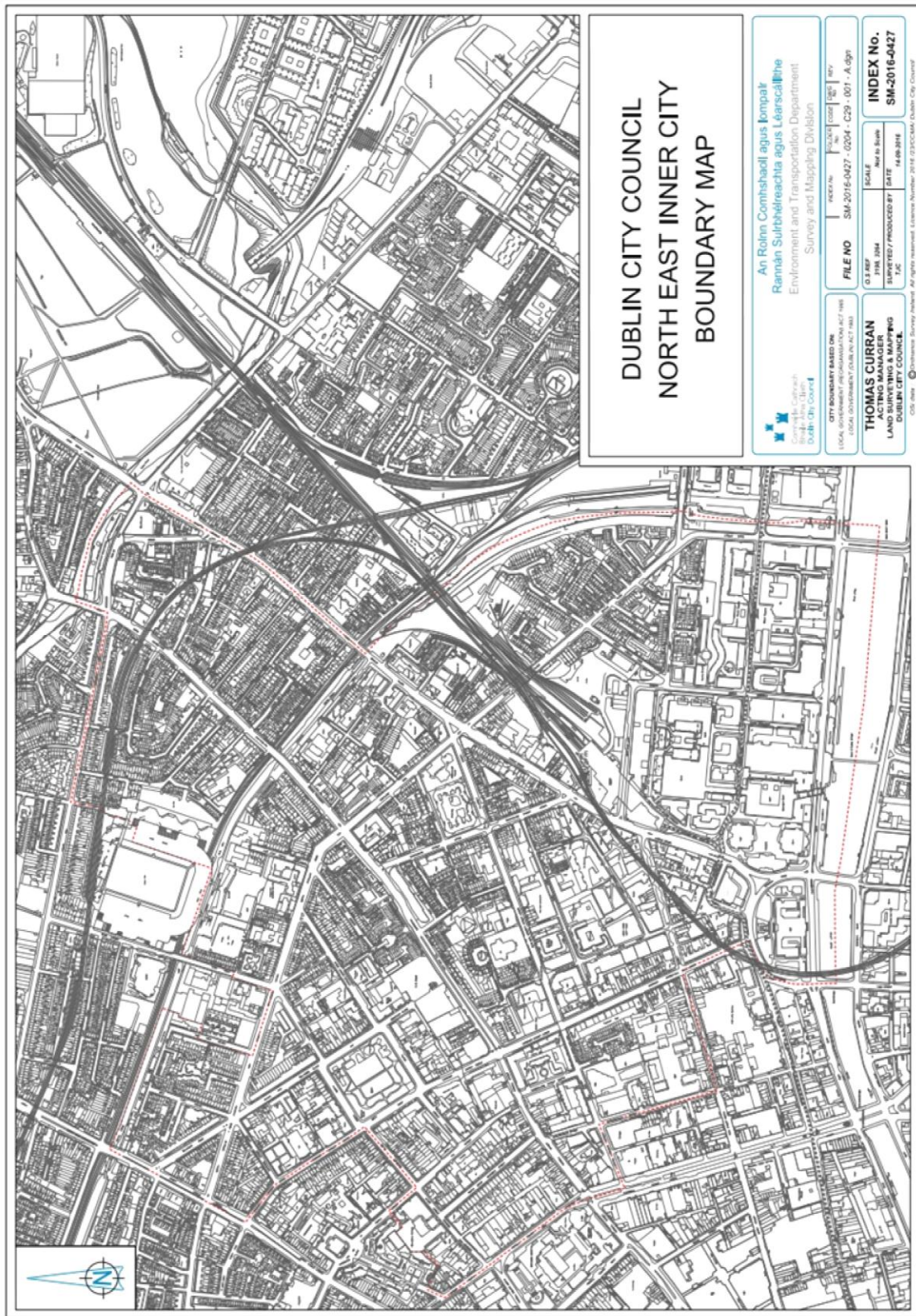
**Phone:** 01 846 7353.

**Email:** [Clodhna.mahony@tusla.ie](mailto:Clodhna.mahony@tusla.ie), all queries must be copied to [neic@dublincity.ie](mailto:neic@dublincity.ie)

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Appendix A – Map of the North East Inner City  
 (also available on <http://www.neic.ie/downloads>)



## Appendix B – Preliminary list of dataset fields (Indicative only, to be confirmed)

- Unique identifier
- Location Type
- Project Name
- Service Name (if different)
- Service category
- Age group targeted
- Address Line 1
- Address Line 2
- Address Line 3
- Address Line 4
- County
- Eircode
- Location coordinates
- Telephone
- Email
- Website
- Age groups
- Services provided
- Staffing
- Easter, Christmas and summer holiday services

- Actual operating hours and contact hours of the service e.g. within the following time bands: 10am-2pm; 2pm-6pm; 6pm-11pm. Monday – Sunday. January – December.
- Are members of new communities and/or other minority groups using this service?
- Where do service users come from? (e.g. what % from within 500m, 1km?)
- What type of network is the service provided involved in (e.g. national such as St Vincent de Paul, local stand alone network)? Does the service take part in any local networks or committees e.g. YPAR, CYCPSC, Youth Service Network etc.
- Does this service include an outreach or street work component?
- Catchment of service.
- Others to be discussed and agreed.